

# **Beatty Library Meeting Minutes**

**Beatty Library**

**400 N. 4th Street, Beatty, NV 89003**

**Tuesday March 12, 2024**

**2:00 pm**

**Charlie Lix, Chair; Frank Suchy, Vice Chair; Diane Pierce, Secretary; Carol Stephens, Treasurer; Stephanie Beecham, Trustee**

## **BEATTY LIBRARY BOARD MINUTES**

**Call to Order at 2:07pm.**

- 1. Roll Call–** Charlie Lix, Chair; Frank Suchy, Vice Chair; Secretary; Carol Stephens, Treasurer; Stephanie Beecham, Trustee; Diane Pierce, Trustee; Laurel Hickenbotham, Library Assistant; David George, Library Director, Michelle Nelson, Nye County District Attorney's office; Patti Butler transcriber.
- 2. General Public Comment –** None
- 3. Possible Action –** Emergency Items - None
- 4. Approval of the Agenda for March 12, 2024 –** Strike Items 3 & 6.
- 5. Trustee Comments –** Diane would like to know how David is doing, if he needs help from the board. Charlie said this will be covered in item #7
- 6. For Possible Action: Approval of the February 12, 2024 minutes –** Stricken from the agenda.
- 7. Presentation: Library Director's Report regarding library activity for February 2024–** Collections report, Petty Cash Report in packets. These reports are sent to the county. We had a "Take You Child to the Library" Week. It was successful with children and parents. He was successful in getting the budget numbers entered on the expenditure report.
- 8. Possible Action – Discussion, deliberation regarding Library expenditures including payment of bills, petty cash report, collections report, expenditures and revenues.** David circulated the bills for signature. The reports were covered in David's earlier report. Stephanie asked about a negative balance on the Revenue Status report. Patti explained that it looks like the funds from property tax revenue has not been transferred to the library account. It is money that has been accrued to us but not paid yet. Serviced and supplies are under budget. Payroll budget should be ok. Patti explained that money can be rebalanced between line item accounts if necessary before the end of June. No Public Comment.
- 9. For Possible Action – Discussion, Deliberation regarding funding/discussion with Helen Bae in execution of contract with LaDonna Scheiber from Beatty Graphics to create and maintain a Beatty Library District website. –** David sent an email to Helen Bae to find out what would be best to do with the inherited money left to the library by Shirley Hardin. Charlie clarified, we would like to know how we can keep it in a separate account so it doesn't have to go through the county budget every year. David has not heard back from Helen yet. No Public Comment
- 10. Continued from February 13, 2024 Meeting: For Possible Action – Discussion, deliberation regarding updates of steam cleaning the library carpet –** Frank said he contacted 3 vendors to clean the carpet.

The quotes should be received within the next week. **Motion to continue by Frank, 2<sup>nd</sup> by Diane.**

**Approved. No Public Comment**

- 11. Continued from February 13, 2024 meeting: For Possible action: Discussion & deliberation regarding the update of the Library's computers, including the removal of Windows 7 computers, reorganization of the windows 10/11 computers and the installation of Eden – David said Talon is working on them, he has replaced 2 of the computers and David is working with him on which computers will be removed and updated. Patti stated that the transfer of the Eden program into the Director's computer will have to be done by Brad Adams at County IT. No Public Comment.**
- 12. For Possible Action: Discussion & deliberation regarding updates on the status of the Pink House, including maintenance and repairs – Frank reported maintenance is ongoing nothing out of the ordinary. It is still a little cold for him to get under the house. No Public Comment**
- 13. Future Meetings – This item was opened but there were several comments and questions by Board members and the Public. - Laurel had a comment – they were thinking about having an open program about gardening. This will be on a Tuesday, but not sure what time. Marty, our landscape maintenance person would be happy to do it. Charlie suggested asking Marty what time he would like to have it. Patti suggested 1:00pm because most of the people who are gardening are retired. Laurel will set the program for 1:00pm. Diane asked how long David can be an interim Director, Patti said the last interim Director was here for 2 years. Diane also said if David needed help with anything or wanted training in something to let us know. David said he has been on the CoOp meetings with other directors. Stephanie wanted to know if the board will be required to take the upcoming Open Meeting Law Training. Michelle said it was a requirement and she had an informal class for the Board but if you received the email you must attend. Stephanie gave the dates and said Carrie from the Community Center Office sent the email. Future Meeting – Set for April 9, 2024 at 2:00pm.**
- 14. Public Comment - None**  
**Motion to Adjourn: By Charlie, at 2:40pm Approved.**

Respectfully Submitted – Patti Butler